

MINUTES OF REGULAR MEETING
WEDNESDAY, MAY 10, 2017

DUNELLEN PARKING AUTHORITY

Chairman Duhamel called the meeting to order at 7:15 PM in the Authority office.

Open Public Meetings Act was read by Secretary Olsen

ROLL CALL: Present: Commissioners Vail, Wagner and Chairman Duhamel. Mrs. Reed, Mr. Fitzgerald and Mr. Olsen were also in attendance. Messrs. Treffinger and White were absent.

APPROVAL OF MINUTES: On motion of Mr. Wagner, duly carried by unanimous vote, the minutes from the April 19, 2017 Regular Meeting were approved as written.

UNFINISHED BUSINESS: Mr. Fitzgerald said he prepared an amended agreement with Joseph Villani that he thought comported to what Authority Commissioners and Mr. Villani had agreed to at the April 19th Parking Authority meeting. Villani's attorney, however, sent a rider that substantially changes the agreement to add an annual 3% escalator, which in Mr. Fitzgerald's view, substantially changes the terms agreed upon. Following some discussion, and on motion of Mr. Wagner, duly carried by unanimous vote, Chairman Duhamel was authorized to sign the lease agreement without the 3% annual addition in the rider.

Chairman Duhamel said the Borough of Dunellen does not have any "curb bumpers" for us to use, but that Supervisor Ron Safar was going to search out pricing for 6 bumpers.

There was nothing new to report on the punch list status for Lot B drainage issues or for the installation of meter poles along the embankment of Lot B.

NEW BUSINESS: Mr. Fitzgerald reported on a fugitive with out-of-state license plates who has been parking at Skinner Plaza without paying a fee. Chairman Duhamel said they owe over \$2,500 in fines. Mr. Fitzgerald suggested amending the Interlocal Services Agreement with the Borough to allow the Borough to tow the car. Chairman Duhamel said he thought Mayor Seader would want to first discuss with Borough Attorney John Bruder, and he agreed to attend a Borough Council meeting as a follow up, to which no disagreement was put forth.

Chairman Duhamel discussed charging a fee for refund requests; no action was taken at this time.

Messrs. Treffinger, White and Vail were appointed to a committee to review Dunellen High School senior scholarship applicants.

On motion of Chairman Duhamel, duly carried, Mr. Olsen was authorized to pay \$55,000 plus the proportionate amount of interest due on a Note borrowed by the Borough [which matures on June 16, 2017.]

OPERATIONS REPORT: Mrs. Reed discussed whether to give parking decals to business owners located at North and Jefferson Avenues. She said she already has distributed decals to tenant residents of the building. No opposition was put forth.

Delayed rental payments were discussed with a plan for getting on track.

FINANCIAL REPORT: Mr. Olsen reviewed 2017 Revenues and Expenditures.

RESOLUTIONS: On motion of Mr. Wagner, duly carried, Bills list #73 (in the amount of \$6,903.36) was approved for payment.

CORRESPONDENCE: None

Motion to adjourn by Mr. Vail, duly carried, at 8:27 pm.

Respectfully submitted:

Scott H. Olsen
Secretary/Treasurer